



IMMSAREX 2017

ADMIN GUIDELINES FOR SHIPS

**26-29 NOVEMBER 2017
COX'S BAZAR, BANGLADESH**

Foreword

1. This document is intended to provide a quick and easy guidance for the participating ships of Field Training Exercise (FTX) of IONS Multilateral Maritime Search and Rescue Exercise (IMMSAREX) 2017 in Bangladesh. The program is planned for four days from 26th to 29th November 2017. The Admin Guidelines shall facilitate the pre-sailing arrangements of the ships. It will also be helpful to make the stay smooth and comfortable in Bangladesh.
2. Any queries, clarification or questions in relation to the content of this document can be directed to ions.bangladesh@gmail.com.

Before Visiting Bangladesh

3. **Diplomatic Clearance.** All participating ships will require diplomatic clearance through appropriate channel prior to their visit to Bangladesh. Please note that, **participation in IMMSAREX does not constitute any exemption or waiver from obtaining necessary diplomatic clearance of the ships.** Bangladesh Navy will not be liable in obtaining so. Authorities of participating ships are encouraged to contact their Embassies or High Commissions in Bangladesh to determine exact requirements in this regard.
4. **Particulars of participating units.** Flowing documents are requested (to be provided by 30th October 2017 to this secretariat):
 - Information on participating units as per the attached pro-forma
 - The bio data of Senior Officer Present Afloat (SOPA) and Commanding Officer (CO)/Captain of participating ships
 - Crew list of participating ships
5. **Time Zone.** Foxtrot (GMT+6). Bangladesh does not observe DST.
6. **Climate.** In November, the average temperature would be between 18°C to 29°C. Light weight warm clothing is advised besides uniform requirement.
7. **Language.** The events will be conducted in English. For other unofficial purposes working knowledge of English will suffice.
8. **Dresses.** For attendees of shore events following Military uniforms and dresses will be required during IMMSAREX 2017:

- Uniform (Summer Ceremonial) – For IMMSAREX inauguration ceremony participants
- Uniform (Summer Uniform half sleeve) – On board During Fleet review
- Working Sea Uniform - Sea Exercise (28-29 Nov)
- Comfortable attire for Ice Breaking and Evening Gala



Sample Uniform (Summer Ceremonial)



Sample Uniform (Summer Uniform half sleeve)

Accommodation and Meals

9. Bangladesh Navy will arrange two rooms (free of cost) for visiting ships in Royal Tulip Sea Pearl Beach Resort¹, where most of the shore events will take place. The command team attending shore events may use these rooms while staying ashore. Any further requirement of rooms may please be communicated to this secretariat in advance and will have to bare the expenses according to the rate mentioned below:

Room Type	Rate in USD (Tax incl.)	
	As advertised	IMMSAREX special
Executive Suite (Sea View)	\$235	\$150
Executive Suite (Hill View)	\$225	\$130
Premier Sea View	\$210	\$120
Studio Sea View	\$180	\$110
Superior Sea View	\$150	\$100
Superior Hill View	\$135	\$90

10. Incidental room charges, including mini-bar, laundry, phone calls, Internet charges, room service (in room meals) and other hospitality facilities will also be

¹royaltulipcoxsbazar.com

payable by the ship's authority.

11. The following occasions/meals will be sponsored by Bangladesh Navy which will be participated by ship's command team:

Date	Occasion
26 th November 2017	Icebreaking Reception and Dinner
27 th November 2017	Hosted Lunch in honor of Chief Guest following the Inaugural Ceremony
	Evening Gala followed by BBQ Dinner

12. Any other meals at the hotel will be the responsibility of the individual.

Official Program

13. **Exercise Schedule of Events.** The IMMSAREX 2017 will be held from 25 to 29 November 2017 in Cox's Bazar and Bay of Bengal. The brief outline events are appended below. The Detail program is included at the end of this document.

Date	Time	Events
25 th November 2017	1400	Arrival of ships and aircrafts
26 th November 2017	1140	Rehearsal for Fleet review
27 th November 2017	0900 to 1240	Inaugural Ceremony
28 th and 29 th November 2017	0600 to 291600	Events at Sea

14. A printed program and invitations to the programmed events will be handed over after arrival in Bangladesh.

15. **Liaison Officer.** Liaison officers from Bangladesh Navy will board visiting ships prior arrival to the anchorage area. Liaison officers will remain onboard to assist the ships in the anchorage area.

16. **Arrival and Anchorage.** Participating ships are required to be present at RV position (Latitude 21⁰07'N Longitude 091⁰55'E) within 0600 to 1400 hours on 25th November 2017. An early intimation of arrival time and position in Bangladesh water will be required. From RV visiting ships will be guided to the anchorage.

17. **Fleet review.** The Chief Guest of IMMSAREX 2017, Hon'ble Prime Minister of the Peoples Republic of Bangladesh will review the fleet at about 1240 hours on 27th November 2017. A fresh rehearsal of this event will be conducted at about 1100 hours on 26th November 2017.

18. **Sea exercise Brief.** A brief on sea exercise will be held in the hotel at 1530 hours on 27th November 2017. Ships' command team will attend the exercise brief. Necessary ferry arrangements will be made in the regard.

19. **Sea exercise.** The sea events will commence on 28th November 2017. On 29th November 2017 after completion of sea events, ships will sail back. The Observers will embark on a designated Control Ship prior weighing anchor and will be disembarked at the Anchorage area. The detail Schedule of Events is given at the end of this document.

20. **Ferry & miscellaneous services.** Ships will be provided with ferry services for command team to attend shore events and for liberty men. Ferry routine will be intimated duly. Liaison officers will coordinate ferry requirements for the ships. Following supports will be made available at anchorage if needed:

- a. Driving assistance
- b. Medical Support including CASEVAC
- c. Guided tour by country boat

Ship Shore Transfer

21. Bangladesh Navy will provide ship-shore transportation in the anchorage area. Command Team will be transported on 26th November 2017 for venue reconnaissance and sightseeing. On 27th November 2017, the command team will be transported by 0900 hours and will be brought back onboard around 2130 hours on completion of Inaugural Ceremony, Beach Carnival, Sea Ex Brief and Evening Gala.

22. There will be three slots for shore liberty which are as follows:

Date	Time	Maximum personnel for shore leave
26 th November 2017	1230 hours	60-80
27 th November 2017	0800 hours	60-80
	1600 hours	60-80

Visitingships will provide number of personnel for shore leave at least 24 hours in advance to the Liaison officers at anchorage.

23. **Logistic requirement.** The visiting ships will be self-sustained during the

period of the exercise. If need be, ships are required to place logistic requirement (LOGREQ) in attached form. However, bunkering of fuel and water, provisioning and waste disposal may be arranged through Ship Chandlers by respective Embassies/ High Commissions. Such activity may be conducted at designated anchorage on 25th and 26th November 2017.

24. **Security Compliance.** As per attached requirement.

25. **Security at the Anchorage.** Bangladesh Navy Ships/Crafts will provide security in the anchorage area. Each visiting ship will hand over a certificate to the Liaison Officer for the security compliance during the Fleet Review by the Chief Guest. The contents of the security compliance have been intimated earlier and also handed over to the Delegations during IPC.

Miscellaneous

26. **Currency.** The local currency is Bangladeshi Taka (BDT). However, USD and Euro are the most acceptable foreign currencies for exchange purposes. Forex facilities will be available near landing point of the liberty boats and in the hotel.

27. **Shore Transportation.** Ship's command team will be provided with necessary transport facilities from/to the landing point for attending the program at the hotel. Liberty transports will also be available. Detail schedule of liberty arrangements will be intimated duly. For personal and unscheduled programs guests are discouraged to avail public transport and may use following transportation:

- Hotel transport
- Transport arranged by local embassy
- Bangladesh Navy may conditionally arrange, if intimated well ahead

Points of Contact

28. Following personnel may be contacted for any additional information and support at any time:

Name	Cellphone Number	Appointment
Commodore Mir Ershad Ali	+88 01769 70 2110	BN IONS secretary
Captain Rashed Satter	+88 01769 72 6104	Chief Staff Officer to BN Fleet Commander
Commander Sarwat Hossain	+88 01769 70 2122	Deputy IONS Secretary
Lieutenant Commander Shahida Sultana	+88 01769 70 2123	Assistant IONS Secretary

29. All correspondence should be directed to BN IONS at ions.bangladesh@gmail.com.

Enclosures:

1. Program of IMMSAREX 2017 – 03 (Three) pages.
2. Prog of Sea Exercise – 04 (Four) pages.
3. Participant Information – 02 (Two) pages.
4. Compliance Requirement – 02 (Two) pages.